



Town of Smooth Rock Falls |
Ville de Smooth Rock Falls
142 First Avenue | 142 Première ave.
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Smooth Rock Falls, ON
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smoothrockfalls.ca

April 21st, 2021

RE: NEW 2021 Open-Air Burning Permits:

The Smooth Rock Falls Fire Department will be issuing NEW 2021 Open Air Burning Permits. The Fire Chief will conduct an inspection ensuring guidelines are met, along with pictures of the installation. For tenants you must have written approval from the owner of the property. Please be advised that during inspection, we ask property owners to stay inside as there will be ZERO contact with property owners due to the current provincial lockdown guidelines. We will not exchange money for the permit, you will receive an invoice in the mail from the Town of Smooth Rock Falls for \$25 to pay for your permit. ***If you currently have a 2020 Open Air Burning Permit and would like to renew, please contact that Town Hall and a permit along with an invoice will be mailed to you. NO application required.***

Q & A's for NEW Open-Air Burning Permits:

1) I need to apply for an Open-Air Burning Permit. What are the steps?

- To apply for a new Open Air Burning Permit, please go to the Town of Smooth Rock Falls website: <http://www.smoothrockfalls.ca/town-hall/departments/protective-services/>
- Please fill in the document and email your application to townhall@townsrf.ca
- The Fire Chief will contact you to make an appointment for an inspection
- Once the inspection is complete, and the application is approved, an invoice along with your 2021 Open Air Burning permit will be mailed to you.

2) How do I pay for my 2021 Open Air Burning Permit?

- Currently the only payment method accepted is payment by cheque. You can mail your cheque to 142 First Ave, P.O. Box 249, Smooth Rock Falls ON, P0L 2B0 or drop your cheque off in a sealed envelope in the mail drop off box located at the front door of the Town Hall.

If you have any questions, please call the Town Hall at 705-338-2717 ext. 3.

Sincerely,

Michel Pelletier, Fire Chief

Cc: Yvan Marchand, Deputy Fire Chief

Cc: Luc Denault, CAO & Director of Economic Development

Cc: Shane Skinner, Director of Public Works & By-law Officer