

BID FORM

THE CORPORATION OF THE TOWN OF SMOOTH ROCK FALLS

142 First Avenue, Smooth Rock Falls, ON., P0L 2B0

TENDER NO#: 2021-322

COMMUNITY CENTRE LOW SLOPED ROOF MEMRBANE REPLACEMENT

DOCUMENTS TO BE ENCLOSED WITH THIS BID FORM.

- Bid Form Signed
- Bid Security – 10% Bid Deposit
- Schedule of Items & Prices
- List of Subcontractors
- List of References
- WSIB Certificate (upon award)
- Insurance Certificate (upon award)
- Other information to be included

NOTE:

RESPONDENT INFORMATION FORM

RESPONDENTS must complete this form and include with the Proposal Submission

Please ensure all information is legible.

1.	Respondent's Main Contact Individual	
2.	Address	
3.	Office Phone #	
4.	Toll Free #	
5.	Cellular #	
6.	Pager #	
7.	Fax #	
8.	e-mail address	
9.	Website	
10.	HST Account #	
11.	Manufacturer ISO Certified ?	YES # _____ NO _____

ACKNOWLEDGEMENT TO RECEIPT OF ADDENDA

This will acknowledge receipt of the following addenda and, that the pricing quoted includes the provision set out in such addendum(s)

<u>ADDENDUM #</u>	<u>DATE RECEIVED</u>
# _____	_____
# _____	_____
# _____	_____

Check here if NO Addenda received.

RESPONDENT

SIGNATURE

DATE

To The Corporation of the Town of Smooth Rock Falls, Hereafter called the "Owner ":

I/WE _____ the undersigned declare:

1. THAT I/WE have carefully examined the locality and site of the proposed Works, as well as all the Contract Document (Health & Safety Regulations) relating thereto, prepared, submitted and rendered available by the Owner , by and on behalf of the Municipality and hereby acknowledge the same to be part and parcel of any Contract to be let for the Work therein described or defined.
2. THAT no Person(s), Firm or Corporation other than the one whose signature(s) of whose proper officers and the seal is or are attached below has any interest in this Bid or in the Contract proposed to be taken.
3. THAT this Bid is made without any connections, knowledge, comparison of figures or arrangements with any other company, firm or person making a Bid for the same Work and is in all respects fair and without collusion or fraud.
4. I/WE represent that no member of Council, and no officer or employee of the Owner, is, or has become interested, directly or indirectly, as a contracting party, partner, stockholder, surety or otherwise howsoever in or on the performance of the said contract, or in the supplies, Work or business in connection with the said contract, or in any portion of the profits thereof, or of any supplies to be used therein, or in any monies to be derived there from.
5. THAT the several matters stated in the said Bid are in all respects true accurate and complete.
6. THAT I/WE do hereby Bid and offer to enter into a Contract to do all the Work and to provide all of the labour and to furnish, deliver, place and erect all materials mentioned and described or implied therein including in every case freight, duty, currency exchange, H.S.T. in effect on the date of the acceptance of Bid, and all other charges on the provisions therein set forth and to accept in full payment therefore, in accordance with the prices and terms set forth in the Bid herein.
7. THAT additions or alterations to or deductions from the said contract, if any, shall be made in accordance with the prices stated in Provisional Items of the Schedule of Unit prices in strict conformity with the requirements of the Contract and all unused monies in Provisional Items shall be deducted from the final cost of the Work and any quantities exceeding those shown shall be added.
8. THAT this Bid is irrevocable and open to acceptance until the formal Contract is executed by the Awarded Bidder for the said Work or Sixty (60) Working Days, and prices for as long as stated elsewhere in the document, whichever event first occurs and that the Owner may at any time within that period without notice, accept this Bid whether any other Bid has been previously accepted or not.

9. THAT if I/WE withdraw this Bid before the formal Contract is executed by the Awarded Bidder for the said Work or Sixty (60) Working Days, whichever event first occurs, the amount of the Bid deposit accompanying this Bid shall be forfeited to the Owner .
10. THAT the Awarding of the Contract by the Owner is based on this submission, which shall be an acceptance of this Bid.
11. THAT if the Bid is accepted, I/WE agree to furnish all documentation, security and certifications as required by the Contract document and to execute the agreement in triplicate within Seven (7) Working Days after notification of Award. If I/WE fail to do so, the Owner may retain the money deposited by us, to the use of the Owner and to accept the next lowest or any Bid or to advertise for new Bids, or to carry out completion of the Works in any other way they deem best and I/WE also agree to pay to the Owner the difference between this Bid and any greater sum which the Owner may expend or incur by reason of such default or failure or by reason of such action as aforesaid on their part, including the cost of any advertisement for new Bids, and shall indemnify and save harmless the Owner and their officers from all loss, damage, cost, charges and expense which they may suffer or be put to by reason of any such default or failure on my/our part.
12. THAT I/WE agree to save the Owner , its agents, or employees, harmless from liability of any kind for the use of any composition, secret process, invention, article or appliance furnished or used in the performance of the Contract of which the Bidder is not the patentee, assignee, or licensee.
13. THAT I/WE propose to engage the sub-contractors and obtain materials and equipment from the Bidders and manufacturers listed in the schedules on the following pages headed "Schedule of Sub-contractors" and "Schedule of Bidders and Manufacturers" (unless all sub-contractors, Bidders and manufacturers are legibly and properly named, the Bid may be declared informal).
14. I/WE agree to adhere to all Occupational Health and Safety standards and requirements as set out within the Occupational Health and Safety and the Safety Standards Sections of the Bid document.
15. I/WE acknowledge that we shall perform all Work in accordance with the Occupational Health and Safety Act and all its associated regulations. We have a written Occupational Health and Safety policy which is reviewed, maintained and implemented in accordance with the Occupational Health and Safety Act and all its associated regulations.

16. THE TOTAL BID PRICE (EXCLUDING TAXES): _____

_____)
DOLLARS(\$ _____)
in lawful money of Canada.

The Bidder hereby accepts and agrees that the Addendum/Addenda referred to in Item 17 form part and parcel of the said contract. All Addendum/Addenda should be issued to the Contractor before forty eight (24) hours of Closing Time. It is the responsibility of the Contractor to have received all Addendum/Addenda that have been issued by the Owner or Owner's Representative. Please check with the Owner via e-mail shane.skinner@townsrf.ca or Owner's Representative via e-mail rochon@garlandcanada.com prior to submitting your bid submission for the number of addendum's released

17. The Bidder hereby agrees to commence the work by _____, 2021 and to complete all work by September 30th, 2021.

The undersigned affirms that he/she is duly authorized to execute this Bid.

BIDDER'S SIGNATURE AND SEAL: _____
(I have authority to bind the company)

POSITION: _____

WITNESS: _____
(If not under seal)

POSITION: _____

(If Corporate Seal is not available, documentation should be witnessed)

DATED AT THE _____
(City/Town)

THIS _____ DAY OF _____ 20_____.

SCHEDULE I

ITEMS AND UNIT PRICES

Price complete, including supply and installation of replacement roofing, site preparation, all labour, equipment, machinery, tools and parts used, all work ad described herein, site clean-up, removal from site of all packaging and rubbish, warranties, guarantees and all other costs:

The Bid amount shall include all costs incurred, excluding HST.

	TOTAL PRICE	
Supply & Installation of new low sloped modified bitumen membrane roof as per plans and specification	\$	
Labour Rate for Miscellaneous Repairs at other Municipal Sites	\$	/HR

By submitting this tender, the contractor acknowledges the owner's right at its sole discretion to accept or reject any tender submittal.

SCHEDULE II

PROVISIONAL ITEMS – UNIT PRICING

The Bidder hereby Bids and offers to enter into the Contract referred to and to supply and do all or any part of the Work, which is set out or called for in this Bid, at the unit prices, and/or lump sums, hereinafter stated. The Bid amount shall include all costs incurred, excluding.

Description	Unit Price
Supply and installation of new base Insulation	_____ / Sq. ft.

SCHEDULE III

LIST SUB-CONTRACTORS

State OWN FORCES if a sub-Contractor is not required for any of the trades listed; otherwise name Work and sub-Contractor proposed to be used.

The Owner reserves the right to approve all proposed Sub-Contractors and where the Owner objects to the use of any proposed Sub-Contractor, the Bidder shall use another sub-Contract Bidder acceptable to the Owner. Any proposed changes to the approved list of Sub-Contractors subsequent to Contract Award shall be subject to the approval of the Owner.

The Awarded Bidder may be required to produce schedule of references for all or any proposed Sub-Contractors.

The Awarded Bidder shall only use those Sub-Contractors approved by the Owner and shall be held fully responsible to the Owner for the acts and omissions of its sub-Contractors.

TYPE OF WORK	SUB-CONTRACTOR	CONTACT NAME & NUMBER

SUBMISSION LABEL

From:

Contact:

Telephone:

Deliver to:

**The Corporation of the Town of Smooth Rock Falls
ATTN: Shane Skinner
142 Frist Ave.
Smooth Rock Falls, ON P0L 2B0**

SEALED BID:

BID NUMBER: 2021-322
DESCRIPTION: Community Centre Roof Replacement
CLOSING DATE: 2:00:00 P.M. /Wednesday April 28th, 2021

For Town Office use only
Date and Time Received: _____
Received By: _____